

ASPEN PARK METROPOLITAN DISTRICT

8390 E Crescent Parkway, Suite 300

Greenwood Village, CO 80111

(303) 779-5710

www.aspenparkmetropolitandistrict.org

NOTICE OF REGULAR MEETING AND AGENDA

DATE: Tuesday, May 17, 2022

TIME: 12:00 p.m. Noon

LOCATION: Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference, use the link below:

ACCESS: https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTdjYmQ3ZWUtOTM1YS00NmM5LWJkMjltYmRlNjJjMWMyNTc1%40thread.v2/0?context=%7b%22id%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22oid%22%3a%22544ff64e-ac93-4b3f-8b60-f0060a4a1f23%22%7d

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 383 166 241#

Board of Directors

Office

Term Expires

Richard (Rick) Merkel

Secretary/Treasurer

May, 2025

Michael Tamblyn

May, 2023

VACANT

May, 2023

VACANT

May, 2025

VACANT

May, 2025

I. ADMINISTRATIVE MATTERS

- A. Call to Order / Declaration of Quorum / Present Disclosures of Potential Conflicts of Interest
- B. Confirm Location of Meeting and Posting of Meeting Notices, Approve Agenda.
- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- D. Farewell with Gratitude to Directors Sours and Banfield
- E. Appoint Eligible Electors to the Board and Administer Oaths of Office (enclosure)
- F. Consider Appointment of Officers

President:

Secretary: _____

Treasurer _____

Assistant Secretary: _____

Assistant Secretary: _____

II. CONSENT AGENDA – The items listed below are a group of items to be acted on with a single motion and vote by the Board. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second and vote by the Board.

- A. Approve Minutes of the February 15, 2022 Regular Meeting (enclosure)
- B. March 2022 Water Accounting Report (enclosure)
- C. Ratify Approval of Prior Claims and Approve Directors’ Fees (enclosure)
- D. Bear Creek Watershed Association May Meeting Information (enclosure)
- E. Bear Creek Watershed Association Technical Review Session April Meeting Information (enclosure)
- F. Utility Billing Collection Status Report (enclosure)

- G. Ratify Approval of C.M. Landscaping & Maintenance, Inc. Work Order No. 1 for Mowing Services (enclosure)
- H. Ratify Approval of Third Addendum to Independent Contractor Agreement with Mountain Peaks Controls, Inc. for UV System Replacement (enclosure)
- I. Ratify Approval of First Addendum to Independent Contractor Agreement with The Bee Heat & AC for Furnace Replacement Services (enclosure)
- J. Consider Approval of CliftonLarsonAllen LLP Master Services Agreement and Statements of Work for Management and Accounting Services (enclosure)
- K. Consider Approval of Velocity Plant Services Work Order No. 1 regarding Pumps (enclosure)
- L. Ratify Approval of Cummins, Inc. Work Order No. 2 for Replacement of Doors (enclosure)

III. WATER RIGHTS UPDATE

IV. VILLAGES AT ASPEN PARK SHOPPING CENTER UPDATES

- A. Leasing Status
- B. Other

V. ENGINEERING MATTERS

- A. Status of Asphalt Project Work
- B. Status of UV Equipment Upgrade Project
- C. Status of Furnace Replacement Project
- D. Review 2022 Capital Improvement Plan (to be distributed)
- E. Other

VI. OPERATIONS/MAINTENANCE MATTERS – Gabby Begeman / Tom Schubert (enclosure)

- A. Status for Actuator Valve Replacement/Fire Tank Well Meter in Fire System
- B. Other

VII. LEGAL MATTERS

- A. Consider Approval of Amended and Restated Public Improvement Fee (“PIF”) Collection Agreement (to be distributed)

VIII. FINANCIAL MATTERS

- A. Consider Acceptance of March 31, 2022 Unaudited Financial Statements (to be distributed)
- B. Other

IX. OTHER BUSINESS

- A. Confirm Quorum for August 16, 2022 Regular Meeting
- B. Other

X. ADJOURNMENT

The next regular meeting is scheduled for August 16, 2022 at 12:00 p.m. via Microsoft Teams.