

# ASPEN PARK METROPOLITAN DISTRICT

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Greenwood Village, CO 80111

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[www.aspenparkmetropolitandistrict.org](http://www.aspenparkmetropolitandistrict.org)

## **NOTICE OF REGULAR MEETING AND AGENDA**

**DATE:** Tuesday, August 15, 2023

**TIME:** 10:00 a.m.

**LOCATION:** Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference, use the link below:

**ACCESS:**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YWFjZjA1OWQtMmE4MC00MGE3LTIINGUtMTYxOTliODU3YTI4%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YWFjZjA1OWQtMmE4MC00MGE3LTIINGUtMTYxOTliODU3YTI4%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d)

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 503 991 561#

### **Board of Directors**

### **Office**

### **Term Expires**

Richard (Rick) Merkel

President

May, 2025

Michael Tamblyn

Treasurer

May, 2027

Roxan Rose

Secretary

May, 2025

VACANT

May, 2025

VACANT

May, 2027

## **I. ADMINISTRATIVE MATTERS**

- A. Call to Order / Declaration of Quorum / Present disclosures of potential conflicts of interest.
- B. Confirm location of meeting and posting of meeting notices, approve agenda.

- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

**II. CONSENT AGENDA** – The items listed below are a group of items to be acted on with a single motion and vote by the Board. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second and vote by the Board.

- A. Approve Minutes of the May 16, 2023 Regular Meeting (enclosure).
- B. Ratify approval of Claims (to be distributed).
- C. Ratify Independent Contractor Agreement with Stantec Architecture, Inc. for Xeriscape Design Services (enclosure).
- D. Ratify Request for Extension of Time to File 2022 Audit (enclosure).
- E. Ratify Independent Contractor Agreement with Velocity Plant Services for Chemical Piping (enclosure).
- F. Ratify Independent Contractor Agreement with Hydro Physics, Inc. for Underdrain Jetting (enclosure).

**III. VILLAGES AT ASPEN PARK SHOPPING CENTER UPDATES**

- A. Leasing status.

**IV. ENGINEERING MATTERS**

- A. Approve Change Order to Independent Contractor Agreement with Velocity Plant Services for Additional Chemical Piping in the amount of \$5,014.34 (enclosure).
- B. Consider approval Addendum to Independent Contractor Agreement with Mountain Peaks for PLC Screen (enclosure).

**V. OPERATIONS/MAINTENANCE MATTERS (enclosure)**

- A. Discuss proposal from Cummins to repair generator (enclosure).

**VI. LEGAL MATTERS**

- A. Discuss Status of Amended and Restated Rules and Regulations.
- B. Discuss status of First Amendment to Easement Access Agreement (Private Access Road Maintenance) (enclosure).
- C. Discuss Annual Meeting per SB23-110.

- D. Discuss and consider acceptance of 2022 Annual Report on the Service Plan (enclosure)

**VII. FINANCIAL MATTERS**

- A. Review and consider acceptance of June 30, 2023 Unaudited Financial Statements (to be distributed).
- B. Review schedule cash position and tax collection summary as of \_\_\_\_\_, 2023 (to be distributed).
- C. Update on 2022 Audit.
- D. Update signatories on FirstBank account.
- E. Update on water and wastewater rate study. Schedule special meeting work session.

**VIII. WATER RIGHTS UPDATE**

- A. Executive Session of the Board of Directors for the purpose of receiving legal advice pursuant to Section 24-6-402(4)(b), Colorado Revised Statutes as it relates to water matters.

**IX. OTHER BUSINESS**

- A. Confirm Quorum for November 14, 2023 Regular Meeting (Budget Hearing).

**X. ADJOURNMENT**

**The next regular meeting is scheduled for November 14, 2023 at 10:00 a.m. via Microsoft Teams.**

**Informational Enclosures:**

- \* Bear Creek Watershed Association August meeting information (enclosure).
- \* June 2023 Water Accounting Report (enclosure).
- \* 2024 Wastewater Eligibility Survey (enclosure).
- \* 2024 Drink Water Eligibility Survey (enclosure).
- \* Bear Creek Water Shed Stakeholder Meeting Materials (enclosure).