

## RECORD OF PROCEEDINGS

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MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF THE  
ASPEN PARK METROPOLITAN DISTRICT (THE “DISTRICT”)  
HELD  
JANUARY 11, 2024

A special meeting of the Board of Directors of the Aspen Park Metropolitan District (referred to hereafter as the “Board”) was convened on Thursday, January 11, 2024, at 9:00 a.m. This meeting was held via video conference using Microsoft Teams. The meeting was open to the public.

### ATTENDANCE

#### **Directors In Attendance Were:**

Rick Merkel, President

Michael Tamblyn and Roxan Rose were absent.

#### **Also, In Attendance Were:**

Lisa Johnson and Shauna D’Amato; CliftonLarsonAllen LLP (“CLA”)

Heather Hartung Esq. and Clint Waldron Esq.; White Bear Ankele Tanaka & Waldron

Matt Duncan and Suzanne Serna; Stantec

### ADMINISTRATIVE MATTERS

**Call to Order / Quorum / Disclosures of Potential Conflicts of Interest:** It was noted that although a quorum of the Board was not present, Stantec will still provide their presentation. No action was taken at this meeting due to lack of quorum.

Attorney Waldron reported that disclosures for those Directors that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State’s Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law.

**Meeting Location, Posting of Meeting Notice and Agenda:** This item was not addressed due to the lack of quorum present.

**Public Comment:** This item was not addressed due to the lack of quorum present.

### OPERATIONS/ MAINTENANCE MATTERS

**Report and Recommendations from Stantec regarding Landscape Improvements:** Mr. Duncan and Ms. Serna presented updates to the Board. It was noted that as a result of discussions with the Jefferson County, the District would need an amendment of the landscaping plan currently in place, instead of a new “Official Plan submittal or review”.

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Discussion between Director Merkel and Stantec ensued regarding the ET System. It was noted Stantec will research the ET system further.

Stantec will obtain estimates of costs for each option for final package and presentation.

### OTHER BUSINESS

**First Addendum to Independent Contractor Agreement with JVA:** This item was deferred to the next Board meeting.

**Quorum for March 19, 2024 Regular Meeting:** It was noted that this Board meeting had been rescheduled to March 28, 2024.

### ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned at 10:04 a.m. by Director Merkel.

Respectfully submitted,

DocuSigned by:  
By Rohan Rose  
7C547FF31C954E7  
Secretary for the Meeting

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