

ASPEN PARK METROPOLITAN DISTRICT

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Greenwood Village, CO 80111

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www.aspenparkmetropolitandistrict.org

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Thursday, March 28, 2024

TIME: 1:00 p.m.

LOCATION: Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference, use the link below:

ACCESS: https://teams.microsoft.com/l/meetup-join/19%3ameeting_MGQ2NTM3MmMtMTU4MC00MmU3LTljMTMtMTNhNDc2NjlmZGRj%40thread.v2/0?context=%7b%22id%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 692 457 206#

| <u>Board of Directors</u> | <u>Office</u> | <u>Term Expires</u> |
|----------------------------------|----------------------|----------------------------|
| Richard (Rick) Merkel | President | May, 2025 |
| Michael Tamblyn | Treasurer | May, 2027 |
| Roxan Rose | Secretary | May, 2025 |
| VACANT | | May, 2025 |
| VACANT | | May, 2027 |

I. ADMINISTRATIVE MATTERS

- A. Call to Order / Declaration of Quorum / Present disclosures of potential conflicts of interest.
- B. Confirm location of meeting, posting of meeting notices, designate 24-hour posting location and approve agenda.

- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

II. CONSENT AGENDA – The items listed below are a group of items to be acted on with a single motion and vote by the Board. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second and vote by the Board.

- A. Approve Minutes of the November 14, 2023 Regular Meeting and January 11, 2024 Special Meeting (enclosures).
- B. Ratify approval of Claims (enclosure).
- C. Ratify approval of amended Independent Contractor Agreement with EC Electrical Construction Company d/b/a Power Systems West for Generator Maintenance (enclosure).
- D. Ratify First Amendment to Independent Contractor Agreement with Santec Architecture, Inc. for Xeriscape Design Services – Extension of Term (enclosure).
- E. Ratify approval of Engagement Agreement with Karp Neu Hanlon P.C. (enclosure).
- F. Review and consider approval of First Addendum to Independent Contractor Agreement with JVA (enclosure).

III. VILLAGES AT ASPEN PARK SHOPPING CENTER UPDATES

- A. Leasing status.

IV. ENGINEERING MATTERS

- A. CIP Updates.

V. OPERATIONS/MAINTENANCE MATTERS (enclosure)

- A. Review report and recommendations from Stantec regarding landscape improvements (enclosure).
- B. Review and consider approval of Landscaping Contract Proposal from ProCam Services, Inc. for 2024 Landscaping (enclosure).

VI. LEGAL MATTERS

- A. Update on Amended and Restated Rules and Regulations.

- B. Discuss Governor’s Office of Information Technology Adoption of Permanent Rules, 8 CCR 1501-11, Rule Establishing Technology Accessibility Standards
 - 1. Discuss Website/Accessibility Provider and Document Remediation Provider Options.
 - 2. Discuss Accessibility Statement and Resolution Adopting a Website Accessibility Policy.

VII. FINANCIAL MATTERS

- A. Review and consider acceptance of December 31, 2023 Unaudited Financial Statements (to be distributed).
- B. Review schedule cash position and tax collection summary (to be distributed).

VIII. WATER RIGHTS UPDATE

IX. OTHER BUSINESS

- A. Confirm Quorum for May 21, 2024 Regular Meeting.

X. ADJOURNMENT

The next regular meeting is scheduled for May 21, 2024 at 10:00 a.m. via Microsoft Teams.

Informational Enclosures:

- * Bear Creek Watershed Association March meeting information (enclosure).
- * December 2023 Water Accounting Report (enclosure).
- * Submission of Drinking Water Eligibility Survey to Colorado Department of Health and Environment (enclosure).
- * Submission of Water Pollution Control Revolving Fund Eligibility Survey to Colorado Department of Health and Environment (enclosure).