

## RECORD OF PROCEEDINGS

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MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF THE  
ASPEN PARK METROPOLITAN DISTRICT (THE “DISTRICT”)  
HELD  
SEPTEMBER 20, 2023

A special meeting of the Board of Directors of the Aspen Park Metropolitan District (referred to hereafter as the “Board”) was convened on Wednesday, September 20, 2023, at 10:00 a.m. This meeting was held via video conference using Microsoft Teams. The meeting was open to the public.

### ATTENDANCE

#### **Directors In Attendance Were:**

Rick Merkel, President  
Michael Tamblyn, Treasurer  
Roxan Rose, Secretary

#### **Also, In Attendance Were:**

Lisa Johnson, Nichole Kirkpatrick and Gigi Pangindian; CliftonLarsonAllen LLP (“CLA”)  
Clint Waldron, Esq. and Heather Hartung Esq.; White Bear Ankele Tanaka & Waldron  
Michael Katalinich and Wei Ye; JVA, Inc.  
Andrew Rheem and Elsemarie Mullins; Raftelis

### ADMINISTRATIVE MATTERS

**Call to Order / Quorum / Disclosures of Potential Conflicts of Interest:** It was noted that a quorum of the Board was present, and therefore the meeting was called to order at 10:01 a.m.

Attorney Hartung reported that disclosures for those Directors that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State’s Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Attorney Hartung inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regards to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

**Meeting Location, Posting of Meeting Notice and Agenda:** Ms. Johnson confirmed the meeting location and the posting of the meeting notice.

Upon a motion duly made by Director Merkel, seconded by Director Rose and, upon vote, unanimously carried, the Board approved the September 20, 2023 Agenda, as presented.

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**Public Comment:** There was no public comment.

### ENGINEERING MATTERS

**Water and Wastewater Rate Study:** Mr. Rheem and Ms. Mullins presented the draft water and wastewater rate study to the Board. The Board and staff asked questions regarding the information presented. The Board asked that Raftelis prepare an option to the proposed increase in the volumetric water rate. The Board would like to schedule a special meeting in advance of the November meeting to review the requested changes to the study. Staff will work to secure a quorum in advance of scheduling the meeting.

### FINANCIAL MATTERS

**2022 Audit:** Ms. Kirkpatrick presented the changes and highlights to the 2022 audit to the Board. Following discussion, upon a motion duly made by Director Merkel, seconded by Director Tamblyn and, upon vote, unanimously carried, the Board accepted the 2022 Audit, subject to receipt of a clean opinion from the auditor and authorized the execution of the management representation letter and filing the audit with the State Auditor's office by September 30, 2023.

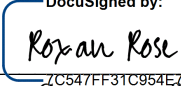
### OTHER BUSINESS

**Quorum for November 14, 2023 Regular Meeting (Budget Hearing):** A quorum was confirmed.

### ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion duly made by Director Tamblyn, seconded by Director Merkel and, upon vote, unanimously carried, the Board adjourned the meeting at 10:50 a.m.

Respectfully submitted,

By    
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 Secretary for the Meeting