

ASPEN PARK METROPOLITAN DISTRICT

8390 E Crescent Parkway, Suite 300

Greenwood Village, CO 80111

(303) 779-5710

www.aspenparkmetropolitandistrict.org

NOTICE OF REGULAR MEETING AND AGENDA

DATE: Tuesday, May 16, 2023

TIME: 10:00 a.m.

LOCATION: Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference, use the link below:

ACCESS: https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTQ0YjE1ODAtOTRmNC00M2FiLTk0MTAtNGVkZjU2OWRkNTk4%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 903 931 969#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Richard (Rick) Merkel	President	May, 2025
Michael Tamblyn		May, 2027
Roxan Rose		May, 2025
VACANT		May, 2025
VACANT		May, 2027

I. ADMINISTRATIVE MATTERS

- A. Call to Order / Declaration of Quorum / Present disclosures of potential conflicts of interest.
- B. Confirm location of meeting and posting of meeting notices, approve agenda.

- C. Consider election of officers.

President: _____

Secretary: _____

Treasurer: _____

- D. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Other.

II. CONSENT AGENDA – The items listed below are a group of items to be acted on with a single motion and vote by the Board. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second and vote by the Board.

- A. Approve Minutes of the March 21, 2023 Regular Meeting (enclosure).
- B. Ratify approval of Claims (enclosure).
- C. Ratify Independent Contractor Agreement with Raftelis Financial Consultants, Inc. for Water and Wastewater Fund Financial Plan, Tap Fee and Rate Study (enclosure).
- D. Ratify First Addendum to Independent Contractor Agreement with ORC Water Professionals, Inc. for Chain Hoist Motor Operator for Garage Door (enclosure).
- E. Ratify Second Addendum to Independent Contractor Agreement with ORC Water Professionals, Inc. for Odor Mitigation (enclosure).

III. VILLAGES AT ASPEN PARK SHOPPING CENTER UPDATES

- A. Leasing status.

IV. ENGINEERING MATTERS

- A. Discuss capital improvements plan projects (enclosure).
- B. Review report regarding underdrain responsibilities (enclosure).

V. OPERATIONS/MAINTENANCE MATTERS (enclosure)

- A. Status of landscape architect request for proposals.
 - 1. Discuss District-implemented watering restrictions.
- B. Consider approval of Independent Contractor Agreement with ProCam for landscape maintenance services and termination of agreement with CM Landscape for same services (enclosure).

VI. LEGAL MATTERS

- A. Discuss amending and restating the Rules and Regulations.
- B. Discuss status of First Amendment to Easement Access Agreement (Private Access Road Maintenance) (enclosure).
- C. Discuss vacant Board positions.

VII. FINANCIAL MATTERS

- A. Review schedule cash position and tax collection summary as of May 9, 2023 (enclosure).
- B. Update on the 2022 Audit.

VIII. WATER RIGHTS UPDATE

- A. Executive Session of the Board of Directors for the purpose of receiving legal advice pursuant to Section 24-6-402(4)(b), Colorado Revised Statutes as it relates to water matters.

IX. OTHER BUSINESS

- A. Confirm Quorum for August 15, 2023 Regular Meeting.

X. ADJOURNMENT

The next regular meeting is scheduled for August 15, 2023 at 10:00 a.m. via Microsoft Teams.

Informational Enclosures:

- * Bear Creek Watershed Association May meeting information (enclosure).
- * March 2023 Water Accounting Report (enclosure).