

ASPEN PARK METROPOLITAN DISTRICT

8390 E Crescent Parkway, Suite 300

Greenwood Village, CO 80111

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www.aspenparkmetropolitandistrict.org

NOTICE OF REGULAR MEETING AND AGENDA

DATE: Tuesday, March 21, 2023

TIME: 10:00 a.m.

LOCATION: Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference, use the link below:

ACCESS: https://teams.microsoft.com/l/meetup-join/19%3ameeting_NGI4Y2E1NWEtNDA2My00NzRiLTg5MjQtNDYwZmZiOGFjNWZi%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 943 355 464#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Richard (Rick) Merkel	President	May, 2025
Michael Tamblyn	Treasurer	May, 2023
Roxan Rose	Secretary	May, 2023
VACANT		May, 2025
VACANT		May, 2025

I. ADMINISTRATIVE MATTERS

- A. Call to Order / Declaration of Quorum / Present disclosures of potential conflicts of interest.
- B. Confirm location of meeting and posting of meeting notices, approve agenda.

C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

D. Other.

II. CONSENT AGENDA – The items listed below are a group of items to be acted on with a single motion and vote by the Board. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second and vote by the Board.

A. Approve Minutes of the November 14, 2022 Special Meeting and November 15, 2022 Regular Meeting (enclosure).

B. Ratify approval of Claims and approve Directors’ Fees (to be distributed).

C. Approval of Resolution Designating Meeting Notice Posting Location (enclosure).

III. WATER RIGHTS UPDATE

A. Consider supporting the Colorado Wastewater Utility Council (enclosure).

IV. VILLAGES AT ASPEN PARK SHOPPING CENTER UPDATES

A. Leasing status.

B. Other.

V. ENGINEERING MATTERS

A. Consider approval of proposal for rate study to review water and sewer rates (enclosure).

B. Review report regarding underdrain responsibilities (to be distributed).

C. Discuss recommendations for odor mitigation (enclosure).

D. Consider for approval Addendum to Independent Contractor Agreement with ORC Water Professionals for garage doors (enclosure).

VI. OPERATIONS/MAINTENANCE MATTERS (enclosure)

A. Status for actuator valve replacement / fire tank well meter in fire system.

B. Update on HVAC at headworks building.

- C. Discuss current landscape services provided by CM Landscape and consider soliciting proposals.
- D. Other.

VII. LEGAL MATTERS

- A. Update on May 2, 2023 Election.
- B. Discuss status of Amended and Restated Public Improvement Fee Collection Agreement (enclosure).
- C. Discuss and consider for approval Revised Public Improvement Fee Booklet (enclosure).
- D. Consider for approval First Amendment to Easement Agreement for Roadway Maintenance (distributed under separate cover).
- E. Executive Session of the Board of Directors for the purpose of receiving legal advice pursuant to Section 24-6-402(4)(b), Colorado Revised Statutes as it relates to water matters.

VIII. FINANCIAL MATTERS

- A. Consider acceptance of December 31, 2022 Unaudited Financial Statements (to be distributed).
- B. Consider approval of engagement letter to perform 2022 Audit (to be distributed).

IX. OTHER BUSINESS

- A. Confirm Quorum for May 16, 2023 Regular Meeting.

X. ADJOURNMENT

The next regular meeting is scheduled for May 16, 2023 at 10:00 a.m. via Microsoft Teams.

Informational Enclosures:

- * Bear Creek Watershed Association March meeting information (enclosure).
- * Site location decision letter regarding UV equipment replacement (enclosure).
- * 2022 Biosolids Annual Report submitted to Colorado Department of Public Health and Environment (enclosure).
- * January 2023 Water Accounting Report (enclosure).
- * Utility Billing Collection Status Report (enclosure).