

# ASPEN PARK METROPOLITAN DISTRICT

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## **NOTICE OF REGULAR MEETING AND AGENDA**

**DATE:** Tuesday, August 16, 2022

**TIME:** 12:00 p.m. Noon

**LOCATION:** Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference, use the link below:

**ACCESS:** [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZTdjYmQ3ZWUtOTM1YS00NmM5LWJkMjltYmRlNjJjMWMYNTc1%40thread.v2/0?context=%7b%22id%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22oid%22%3a%22544ff64e-ac93-4b3f-8b60-f0060a4a1f23%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTdjYmQ3ZWUtOTM1YS00NmM5LWJkMjltYmRlNjJjMWMYNTc1%40thread.v2/0?context=%7b%22id%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22oid%22%3a%22544ff64e-ac93-4b3f-8b60-f0060a4a1f23%22%7d)

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 383 166 241#

<b><u>Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expires</u></b>
Richard (Rick) Merkel	President	May, 2025
Michael Tamblyn	Treasurer	May, 2023
Roxan Rose	Secretary	May, 2023
VACANT		May, 2025
VACANT		May, 2025

### **I. ADMINISTRATIVE MATTERS**

- A. Call to Order / Declaration of Quorum / Present disclosures of potential conflicts of interest.
- B. Confirm location of meeting and posting of meeting notices, approve agenda.

C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

D. Other.

**II. CONSENT AGENDA** – The items listed below are a group of items to be acted on with a single motion and vote by the Board. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second and vote by the Board.

A. Approve Minutes of the July 21, 2022 Special Meeting Minutes (enclosure).

B. June 2022 Water Accounting Report (enclosure).

C. Ratify approval of prior Claims and approve Directors’ Fees (enclosure).

D. Bear Creek Watershed Association August meeting information (enclosure).

E. Utility Billing Collection Status Report (enclosure).

**III. WATER RIGHTS UPDATE**

**IV. VILLAGES AT ASPEN PARK SHOPPING CENTER UPDATES**

A. Leasing status.

B. Other.

**V. ENGINEERING MATTERS**

A. Status of asphalt project work and status of manhole repair.

B. Status of UV Equipment Upgrade Project.

C. Review 2022 Capital Improvement Plan (to be distributed).

D. Discussion on commissioning a rate study to review water and sewer rates.

**VI. OPERATIONS/MAINTENANCE MATTERS – Gabby Begeman (to be distributed)**

A. Status for actuator valve replacement / fire tank well meter in fire system.

B. Other.

**VII. LEGAL MATTERS**

- A. Discussion on 2022 Legislative Memorandum (enclosure).
- B. Review and discuss District easements (enclosure).
- C. Discuss 2023 fees and notice of intent to increase fees.

**VIII. FINANCIAL MATTERS**

- A. Consider Acceptance of June 30, 2022 Unaudited Financial Statements (to be distributed).
- B. Status of finalizing 2021 audit and filing of same.

**IX. OTHER BUSINESS**

- A. Confirm Quorum for November 15, 2022 Regular Meeting.
- B. Discuss 2023 regular meeting dates (3/21, 5/16, 8/15, 11/14 (second Tuesday in November)).

**X. ADJOURNMENT**

**The next regular meeting is scheduled for November 15, 2022 at 12:00 p.m. via Microsoft Teams.**