

# ASPEN PARK METROPOLITAN DISTRICT

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Phone: 303-779-5710  
www.aspenparkmetropolitandistrict.org

## NOTICE OF REGULAR MEETING AND AGENDA

**DATE:** Tuesday, February 18, 2025

**TIME:** 10:00 a.m.

**LOCATION:** Microsoft Teams

**ACCESS:** To attend via Microsoft Teams Videoconference, use the below link:  
[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MTFiOTM5ZjYtZTZjZC00ZWE2LTk1MDEtOTUyOTZhYWJjNTA3%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTFiOTM5ZjYtZTZjZC00ZWE2LTk1MDEtOTUyOTZhYWJjNTA3%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d)

To attend via telephone, dial 720-547-5281 and enter Conference ID: 955 898 093#

### **Board of Directors**

Richard (Rick) Merkel  
Michael Tamblyn  
Roxan Rose  
Vacant  
Vacant

### **Office**

President  
Treasurer  
Secretary

### **Term Expires**

May, 2025  
May, 2027  
May, 2025  
May, 2025  
May, 2027

## **I. ADMINISTRATIVE MATTERS**

- A. Call to order / Declaration of Quorum / Present disclosures of potential conflicts of interest.
- B. Confirm location of meeting, posting of meeting notices and approval of agenda.
- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

## **II. CONSENT AGENDA** - The items listed below are a group of items to be acted on with a single motion and vote by the Board. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second and vote by the Board.

- A. Approval of minutes from the November 19, 2024, regular board meeting (enclosure).

- B. Ratify approval of claims (enclosure).
- C. Adopt Resolution Designating a Meeting Notice Posting Location (enclosure).
- D. Ratify approval of Independent Contractor Agreement with Shirley Septic Pumping, LLC for Waste Removal (enclosure).
- E. Approval of First Addendum to Independent Contractor Agreement with EC Electrical for 2025 (enclosure).
- F. Ratify approval of First Addendum to Independent Contractor Agreement with AlarmSpecialists, Inc. (enclosure).
- G. Ratify approval of First Addendum to Independent Contractor Agreement with ProCam Services, Inc. for Mulch (enclosure).
- H. Ratify approval of Independent Contractor Agreement with Stantec Architecture, Inc. for Phase 2 Xeriscape Design Services Through Construction (enclosure).
- I. Ratify approval of Independent Contractor Agreement with ORC Water Professionals, Inc., for Water/Wastewater Facilities O&M Services (enclosure).

**III. VILLAGES AT ASPEN PARK SHOPPING CENTER UPDATES**

- A. Leasing status.

**IV. OPERATIONS/MAINTENANCE MATTERS (enclosure)**

**V. ENGINEERING MATTERS**

- A. Project updates (enclosure).
- B. Discuss Bear Creek Reservoir TMDL (enclosure).

**VI. LEGAL MATTERS**

- A. Discuss status of May 6, 2025 Election.
- B. Review and consider approval of Independent Contractor Agreement with McDonald Farms Enterprises, Inc. for Environmental Vacuum Services (enclosure).

**VII. FINANCIAL MATTERS**

- A. Review and consider acceptance of December 31, 2024 Unaudited Financial Statements, schedule of cash position and tax collection summary (to be distributed).
- B. Consider waiver of late fees and penalties on Biggie Wine & Liquor PIF account.
- C. Discuss amendment to 2020 Loan in order to retain a certain amount of funds for capital expenditures and consider engagement of consultants for transaction.

**VIII. WATER RIGHTS UPDATE**

A. Update on status of search for water rights legal counsel.

**IX. MANAGER'S MATTERS**

**X. OTHER BUSINESS**

A. Confirm quorum for May 20, 2025 Regular Meeting.

**XI. ADJOURNMENT**

**The next regular meeting is scheduled for May 20, 2025 at 10:00 a.m. via Microsoft Teams.**

**Informational Enclosures:**

- \* December 2024 Water Accounting Report (enclosure)
- \* Bear Creek Reservoir Stakeholder Meeting Agenda (enclosure)
- \* Corrective Action Plan from ORC Water Professionals Inc. to CDPHE (enclosure).