

NOTICE OF A SPECIAL MEETING AND AGENDA OF THE ASPEN PARK METROPOLITAN DISTRICT

AGENDA

Board of Directors:	Term Expires:
Sam Sours, President	May 2022
Dennis Shirilla, Vice President	May 2023
Richard (Rick) Merkel, Secretary/Treasurer	May 2023
VACANT, Asst. Secretary/Treasurer	May 2022
Fred Banfield, Asst. Secretary/Treasurer	May 2022

DATE: Tuesday, February 16, 2021

TIME: Noon

Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and due to the risks posed by Covid 19, this meeting will be held via teleconferencing and can be joined through the directions below:

LOCATION: MS Teams - https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTE5ZmEyNTUtMWMzMj00ZmRjLWl5MzItYjA1Mjc2NzAyZjg0%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468c-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22652a8f16-833b-47cd-ba39-c242a0d4db52%22%7d

- I. Call to Order/Declaration of Quorum

- II. Disclosure Matters

- III. Public Comment - Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.

CONSENT AGENDA

Consent Agenda - The items listed below are a group of items to be acted on with a single motion and vote by the Board. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

- 1. Approve Minutes of the November 11, 2020 Special Meeting (enclosed)
- 2. Ratify approval of JVA Independent Contractor Agreement (“ICA”) and Billing Rates for 2021(enclosed)
- 3. Ratify approval of ICA with SnowPros for 2021 Snow Removal Services (enclosed)
- 4. Ratify approval of an ICA with Hipple Inc. for Sanitary Sewer Piping Inspection Services (enclosed)
- 5. Accept January 2021 Water Accounting Report (enclosed)

6. Ratify Approval of Prior Claims Totaling \$177,851.26 and Approve Directors' Fees (enclosed)
 7. Accept BCWA January Meeting Information (enclosed)
 8. Accept Utility Billing Collection Status Report (to be distributed)
 9. Ratify 2021 Insurance Policy renewal (enclosed)
 10. Adopt Resolution No. 2021-02-01: Designating the District's Website for the Online Posting of Meeting Notices and 24-hour Posting Location (enclosed)
 11. Ratify the approval of an engagement letter for Brownstein Hyatt Farber Schreck for Legal Services related to PIF Collection Issues (enclosed)
 12. Ratify termination of Reimbursement Agreement between the District and Aspen Park Station, LLC (enclosed)
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DISCUSSION AGENDA

IV. Water Rights Update – Nothing new to report at this time.

V. Villages at Aspen Park Shopping Center Updates – Roxan Rose

A. Leasing Status

B. Other

VI. Engineering Items

A. January 2021 Capital Improvement Report by JVA/ /Review Asphalt Assessment/ Discuss 2021 Projects (enclosed).

B. Update on Injection Well Drilling

C. Update on Meter Installation and Calibration

D. Update on Emergency Water Line Repair

E. Other

VII. Operations/Maintenance Update – Bryan LoBue/Tom Schubert (enclosed)

- A. Review and consider approval of a proposal from Generator Source d/b/a Diesel Service and Supply for annual generator preventative maintenance services (enclosed).
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- B. Status of enhanced security upgrades.
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- C. Discuss grease trap inspections program.
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- D. Consider approval/ratify approval of the replacement of one blower at the Wastewater Treatment Plant for an amount not to exceed \$4,500.
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- E. Other
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VIII. Legal Items

- A. Discuss and consider approval of Developer Reimbursement Agreement (Snow Removal and Landscape Maintenance) (to be distributed under separate cover)
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- B. Other
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X. Manager's Items

- A. Other
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XI. Director's Items

- A. Discuss Signage Improvement Eligibility
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- B. Discuss Delinquent PIF Accounts and Collection Efforts – Roxan Rose
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- C. Other
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XII. Financial Items

- A. Review December 31, 2020 Financial Statements, February 2021 Cash Position Report and PIF and Sales Tax Collection Reports (enclosed)
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- B. Other
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XIII. Other Business

- A. Confirm Quorum for May 18, 2021 Regular Meeting at White Bear Ankele Tanaka & Waldron PC at 2154 E. Commons Ave, Suite 2000, Centennial CO 80122 at 12:00 p.m.
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- B. Other
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XIV. Adjournment

The Next Regular Board Meeting is Tuesday, May 18, 2021 at 12:00 p.m. at White Bear Ankele Tanaka & Waldron, PC, 2154 East Commons Avenue, Suite 2000, Centennial, CO