

# ASPEN PARK METROPOLITAN DISTRICT

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[www.aspenparkmetropolitandistrict.org](http://www.aspenparkmetropolitandistrict.org)

## **NOTICE OF REGULAR MEETING AND AGENDA**

**DATE:** Tuesday, August 20, 2024

**TIME:** 10:00 a.m.

**LOCATION:** Microsoft Teams

**ACCESS:** To attend via Microsoft Teams Videoconference, use the below link:  
[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_OGUwMDdmNTctOTVkJYS00NjNiLWl1YWYtNTQwMzkzMDE5N2M5%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OGUwMDdmNTctOTVkJYS00NjNiLWl1YWYtNTQwMzkzMDE5N2M5%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d)

To attend via telephone, dial 720-547-5281 and enter Conference ID: 192 894 646#

### **Board of Directors**

Richard (Rick) Merkel

Michael Tamblyn

Vacant

Vacant

Vacant

### **Office**

President

Treasurer

### **Term Expires**

May, 2025

May, 2027

May, 2025

May, 2025

May, 2027

## **I. ADMINISTRATIVE MATTERS**

- A. Call to order / Declaration of Quorum / Present disclosures of potential conflicts of interest.
- B. Confirm location of meeting, posting of meeting notices and approval of agenda.
- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- D. Consider the appointment of District eligible elector, Roxan Rose, to the Board of Directors of the District. Notice of Vacancy published on June 13, 2024. Administer Oath of Office (enclosure).
- E. Consider appointment of officers.

President: \_\_\_\_\_  
Secretary: \_\_\_\_\_  
Treasurer: \_\_\_\_\_

**II. CONSENT AGENDA** - The items listed below are a group of items to be acted on with a single motion and vote by the Board. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second and vote by the Board.

- A. Review and consider approval of minutes from the May 21, 2024, regular board meeting (enclosure).
- B. Ratify approval of claims (enclosure).

**III. VILLAGES AT ASPEN PARK SHOPPING CENTER UPDATES**

- A. Leasing status.

**IV. ENGINEERING MATTERS**

- A. Project updates.

**V. OPERATIONS/MAINTENANCE MATTERS (enclosure)**

- A. Review and consider approval of proposal from Stantec regarding landscape improvements (enclosure).
- B. Update on water mainline break.
- C. Review and consider approval of pricing and extension of Independent Contractor Agreement with Mountain Equipment Rentals LLC d/b/a Care Enterprises Snow and Ice Management for 2024-2025 snow removal services (enclosure).
- D. Consider approval of the purchase of a auger custom fabricated screen in an amount not to exceed \$25,000.
- E. Consider approval of a transducer in an amount not to exceed \$1,700.
- F. Consider authorization to JVA to update the as-built maps to include the new work that was done in response to the recent transmission line repair.

**VI. LEGAL MATTERS**

- A. Discuss 2024 Legislative Memorandum (distributed under separate cover).
- B. Review and consider approval of 2023 Annual Report (to be distributed).

**VII. FINANCIAL MATTERS**

- A. Review and consider acceptance of June 30, 2024 Unaudited Financial Statements (enclosure).

- B. Review schedule of cash position and tax collection summary (enclosure).
- C. Discuss status of 2023 Audit filing and approval from the State Auditor of the request for extension of time to file 2023 Audit.

**VIII. WATER RIGHTS UPDATE**

- A. Review and consider engagement of water rights counsel to prepare the augmentation plan related to the recently purchased water shares (enclosure).
- B. Review proposals and consider engagement of water rights counsel (to be distributed).

**IX. MANAGER'S MATTERS**

- A. Discuss statutorily required documents posted on website and consider remediation services.
- B. Discuss 2025 Meeting Dates – Third Tuesday of February, May, August & November.
- C. Update on insurance claim.

**X. OTHER BUSINESS**

- D. Confirm quorum for November 19, 2024 Regular Meeting (Budget Hearing).

**XI. ADJOURNMENT**

**The next regular meeting is scheduled for November 19, 2024 at 10:00 a.m. via Microsoft Teams.**

**Informational Enclosures:**

- \* Bear Creek Watershed Association July meeting information (enclosure).
- \* May 2024 Water Accounting Report (enclosure).
- \* 2025 Drinking Water Eligibility Survey (enclosure).
- \* 2025 Water Pollution Control Revolving Fund Eligibility Survey (enclosure).