

ASPEN PARK METROPOLITAN DISTRICT

8390 E Crescent Parkway, Suite 300

Greenwood Village, CO 80111

(303) 779-5710

www.aspenparkmetropolitandistrict.org

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Tuesday, May 18, 2021

TIME: 12:00 p.m. Noon

LOCATION: **Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Public Health and Environment, and due to the risks posed by COVID 19, this meeting will be held via teleconferencing and can be joined through the directions listed below.**

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference, use the link below:

ACCESS:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTdjYmQ3ZWUtOTM1YS00NmM5LWJkMjltYmRlNjJjMWMyNTc1%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22544ff64e-ac93-4b3f-8b60-f0060a4a1f23%22%7d

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 383 166 241#

Board of Directors

Sam Sours

Dennis Shirilla

Richard (Rick) Merkel

Fred Banfield

VACANT

Office

President

Vice President

Secretary/Treasurer

Asst. Secretary/Treasurer

Asst. Secretary/Treasurer

Term Expires

May, 2022

May, 2023

May, 2022

May, 2022

May, 2022

I. ADMINISTRATIVE MATTERS

- A. Call to Order / Declaration of Quorum / Present Disclosures of Potential Conflicts of Interest
- B. Location of Meeting and Posting of Meeting Notices, Approve Agenda.
- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

II. CONSENT AGENDA – The items listed below are a group of items to be acted on with a single motion and vote by the Board. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second and vote by the Board.

- A. Approve Minutes of the February 16, 2021 Special Meeting (enclosure)
- B. Accept April 2021 Water Accounting Report (enclosure)
- C. Ratify Approval of Prior Claims Totaling \$116,837.97 and Approve Directors’ Fees (enclosure)
- D. Accept Bear Creek Watershed Association April Meeting Information (enclosure)
- E. Accept Utility Billing Collection Status Report (enclosure)
- F. Ratify Second Addendum to Independent Contractor Agreement with Mountain Peaks Controls, Inc. (enclosure)
- G. Ratify Independent Contractor Agreement with Cummins Inc. for Planned Generator Maintenance (enclosure)

III. WATER RIGHTS UPDATE

IV. VILLAGES AT ASPEN PARK SHOPPING CENTER UPDATES

- A. Leasing Status
- B. Discuss Signage Improvement Eligibility
- C. Discuss Delinquent PIF Accounts and Collection Efforts – Roxan Rose
- D. Other

V. FINANCIAL MATTERS

- A. Review March 31, 2021 Financial Statements, May 11, 2021 Cash Position and PIF and Sales Tax Collection Reports (enclosure)
- B. 2020 Audit Status Update
- C. Other

VI. ENGINEERING MATTERS

- A. April 2021 Capital Improvement Report by JVA / Discuss 2021 Projects Status
- B. Discuss Asphalt Assessment Report and Recommendations for 2021 (enclosure)
- C. Update on Injection Well Permitting (enclosure)
- D. Other

VII. OPERATIONS/MAINTENANCE MATTERS - Bryan LoBue / Tom Schubert (enclosed)

- A. Status of Enhanced Security Upgrades
- B. Discuss Grease Trap Inspections Program
- C. Review and Consider Approval of Independent Contractor Agreement for 2021 Landscape Maintenance Services (to be distributed)
- D. Review and Consider Approval of Independent Contractor Agreement with Konrad Electric, Inc. for General Electrical Services (enclosure)
- E. Discuss Safety and Loss Prevention Grant and Recommendations for Use (enclosure)
- F. Other

VIII. LEGAL MATTERS

- A. Discussion Related to November Election (enclosure)
- B. Discuss and Consider Waiving Insurance Requirements for Website Design and Maintenance by Michael Nearing
- C. Discuss Draft Amended and Restated PIF Collection Agreement (to be distributed)
- D. Other

IX. OTHER BUSINESS

- A. Confirm Quorum for August 17, 2021 Regular Meeting at White Bear Ankele Tanaka & Waldron PC at 2154 E. Commons Ave, Suite 2000, Centennial, CO 80122 at 12:00 p.m.
- B. Other

X. ADJOURNMENT

The next regular meeting is scheduled for August 17, 2021 at 12:00 p.m. at the offices of White Bear Ankele Tanaka & Waldron PC at 2154 E. Commons Ave, Suite 2000, Centennial, CO 80122