

# ASPEN PARK METROPOLITAN DISTRICT

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Greenwood Village, CO 80111

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[www.aspenparkmetropolitandistrict.org](http://www.aspenparkmetropolitandistrict.org)

## **NOTICE OF REGULAR MEETING AND AGENDA**

**DATE:** Tuesday, February 15, 2022

**TIME:** 12:00 p.m. Noon

**LOCATION:** Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference, use the link below:

**ACCESS:** [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZTdjYmQ3ZWUtOTM1YS00NmM5LWJkMjltYmRlNjJjMWMyNTc1%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22544ff64e-ac93-4b3f-8b60-f0060a4a1f23%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTdjYmQ3ZWUtOTM1YS00NmM5LWJkMjltYmRlNjJjMWMyNTc1%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22544ff64e-ac93-4b3f-8b60-f0060a4a1f23%22%7d)

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 383 166 241#

### **Board of Directors**

Sam Sours

Richard (Rick) Merkel

Fred Banfield

VACANT

VACANT

### **Office**

President

Secretary/Treasurer

Asst. Secretary/Treasurer

Asst. Secretary/Treasurer

Asst. Secretary/Treasurer

### **Term Expires**

May, 2022

May, 2022

May, 2022

May, 2023

May, 2022

**I. ADMINISTRATIVE MATTERS**

- A. Call to Order / Declaration of Quorum / Present Disclosures of Potential Conflicts of Interest
- B. Location of Meeting and Posting of Meeting Notices, Approve Agenda.
- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

**II. CONSENT AGENDA** – The items listed below are a group of items to be acted on with a single motion and vote by the Board. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second and vote by the Board.

- A. Approve Minutes of the November 16, 2021 Regular Meeting (enclosure)
- B. Accept December 2021 Water Accounting Report (enclosure)
- C. Ratify Approval of Prior Claims and Approve Directors’ Fees (to be distributed)
- D. Accept Bear Creek Watershed Association February Meeting Information (enclosure)
- E. Accept Bear Creek Watershed Association Technical Review Session January Meeting Information (enclosure)
- F. Accept Utility Billing Collection Status Report (enclosure)
- G. Ratify Approval of Independent Contractor Agreement with Colorado Sprinkler Service LLC for Sprinkler Installation Services (enclosure)
- H. Accept ORC Inspection Report regarding 68 KG Semi-Buried Concrete Tank (enclosure)
- I. Accept ORC Inspection Report regarding 310 KG Semi-Buried Concrete Fire GST Tank (enclosure)
- J. Review and Consider Approval of Resolution No. 2022-02-01 Designating the District’s Website for the Online Posting of Meeting Notices and 24-Hour Posting Location (enclosure)
- K. Ratify Approval of Independent Contractor Agreement with Velocity Plant Services, LLC for Grinder Pump Repair and Replacement Services (enclosed)

**III. WATER RIGHTS UPDATE**

**IV. VILLAGES AT ASPEN PARK SHOPPING CENTER UPDATES**

- A. Leasing Status
- B. Other

**V. ENGINEERING MATTERS**

- A. Discuss Status of Asphalt Project Work
  - 1. Accept Observation Report for Concrete Performed by DACS (enclosure)
- B. Discuss Sewer Inspection Memo (enclosure)
- C. Update on Grease Trap Inspections
- D. Discuss Recommendations regarding UV Equipment and Consider Potential Award of Contract (enclosure)
- E. Review 2022 Capital Improvement Plan (enclosure)
- F. Other

**VI. OPERATIONS/MAINTENANCE MATTERS - Bryan LoBue / Tom Schubert (enclosure)**

- A. Review and Consider Approval of a Replacement Actuator Valve in the Fire System in an amount not to exceed \$1,625.00
- B. Other

**VII. LEGAL MATTERS**

- A. Discuss for Approval Amended and Restated PIF Collection Agreement and PIF Information Booklet (enclosure)
- B. Discuss May 3, 2022 Election and Call for Nominations

**VIII. FINANCIAL MATTERS**

- A. Review and Consider Acceptance of December 31, 2021 Unaudited Financial Statements (to be distributed)
- B. Other

**IX. OTHER BUSINESS**

- A. Discuss Website Management and Future Responsibility (enclosure)
- B. Confirm Quorum for May 17, 2022 Regular Meeting
- C. Other

**X. ADJOURNMENT**

**The next regular meeting is scheduled for May 17, 2022 at 12:00 p.m.**