

# ASPEN PARK METROPOLITAN DISTRICT

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## **NOTICE OF REGULAR MEETING AND AGENDA**

**DATE:** Tuesday, November 14, 2023

**TIME:** 10:00 a.m.

**LOCATION:** Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference, use the link below:

**ACCESS:** [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_M2Y4ZThlZTYtNDc0ZC00NjFILtImMjYtYjkzMzUxOWQyZDVI%40thread.v2/0?context=%7b%22Tid%22%3a%24aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_M2Y4ZThlZTYtNDc0ZC00NjFILtImMjYtYjkzMzUxOWQyZDVI%40thread.v2/0?context=%7b%22Tid%22%3a%24aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d)

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 837 832 584#

<b><u>Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expires</u></b>
Richard (Rick) Merkel	President	May, 2025
Michael Tamblyn	Treasurer	May, 2027
Roxan Rose	Secretary	May, 2025
VACANT		May, 2025
VACANT		May, 2027

### **I. ADMINISTRATIVE MATTERS**

- A. Call to Order / Declaration of Quorum / Present disclosures of potential conflicts of interest.
- B. Confirm location of meeting and posting of meeting notices, approve agenda.

- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- D. Consider approval of CliftonLarsonAllen LLP Master Services Agreement and statement(s) of work for 2024 (enclosure).
- E. Discuss and consider approval of 2024 Proposal for Renewal of General Liability Schedule and Limits and Property Schedule and consider approval and authorization to bind coverage.
  - 1. Review Property Schedule (enclosure).
- F. Discuss and consider approval of worker's compensation insurance with Special Districts Property and Liability Pool for 2024.
- G. Consider authorization of renewing membership in the Special District Association for 2024.

**II. CONSENT AGENDA** – The items listed below are a group of items to be acted on with a single motion and vote by the Board. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second and vote by the Board.

- A. Approve Minutes of the October 24, 2023 Special Meeting (enclosure).
- B. Ratify approval of Claims (enclosure).
- C. Approval of Water Rights Purchase Agreement with North Fork Associates, LLC and Mountain Mutual Reservoir Company (to be distributed).
- D. Consider adoption of 2024 Annual Administrative Resolution (enclosure).
- E. Ratify approval of Independent Contractor Agreement for snow and ice management with Mountain Equipment Rentals LLC, DBA CARE Enterprises Snow and Ice Management (enclosure).
- F. Ratify 2022 Annual Report on the Service Plan (enclosure).
- G. Approval of Special District Disclosure Notice pursuant to §32-1-809, C.R.S. (enclosure)

**III. VILLAGES AT ASPEN PARK SHOPPING CENTER UPDATES**

- A. Leasing status.

**IV. ENGINEERING MATTERS**

- A. CIP Updates.

**V. OPERATIONS/MAINTENANCE MATTERS (enclosure)**

- A. Stantec Landscaping Project updates (to be distributed).

**VI. LEGAL MATTERS**

- A. Update on Amended and Restated Rules and Regulations.
- B. Discuss and approve 2024 annual service contracts (enclosure).
- C. Discuss implementation of accessibility standards for individuals with a disability for information technology systems employed by the District.

**VII. FINANCIAL MATTERS**

- A. Review and consider acceptance of September 30, 2023 Unaudited Financial Statements (to be distributed).
- B. Review schedule cash position and tax collection summary (to be distributed).
- C. Conduct Public Hearing to consider amendment of the 2023 Budget. If necessary, consider adoption of Resolution to Amend the 2023 Budget (enclosure).
- D. Accept water and wastewater rate study (enclosure).
- E. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution No. 2023-11-\_\_ to Adopt the 2024 Budget and Appropriate Sums of Money (to be distributed).
- F. Consider approval of the engagement letter with Haynie & Company to prepare the 2023 Audit (enclosure).
- G. Consider approval of Resolution Approving Schedule of Fees for 2024 Water and Wastewater Fees, Rates and Charges (enclosure).
- H. Discuss investment direction (enclosure).

**VIII. WATER RIGHTS UPDATE**

- A. Executive Session of the Board of Directors for the purpose of receiving legal advice pursuant to Section 24-6-402(4)(b), Colorado Revised Statutes as it relates to water matters.

**IX. OTHER BUSINESS**

- A. Confirm Quorum for February 13, 2024 Regular Meeting.

**X. ADJOURNMENT**

**The next regular meeting is scheduled for February 13, 2024 at 10:00 a.m. via Microsoft Teams.**

**Informational Enclosures:**

- \* Bear Creek Watershed Association October meeting information (enclosure).
- \* August 2023 Water Accounting Report (enclosure).