

ASPEN PARK METROPOLITAN DISTRICT

8390 E Crescent Parkway, Suite 300

Greenwood Village, CO 80111

(303) 779-5710

www.aspenparkmetropolitandistrict.org

NOTICE OF REGULAR MEETING AND AGENDA

DATE: Tuesday, November 16, 2021

TIME: 12:00 p.m. Noon

LOCATION: ***This meeting will be held via teleconferencing and can be joined through the directions listed below.***

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference, use the link below:

ACCESS: https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTdjYmQ3ZWUtOTM1YS00NmM5LWJkMjltYmRlNjJmWMyNTc1%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22544ff64e-ac93-4b3f-8b60-f0060a4a1f23%22%7d

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 383 166 241#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Sam Sours	President	May, 2022
Dennis Shirilla	Vice President	May, 2023
Richard (Rick) Merkel	Secretary/Treasurer	May, 2022
Fred Banfield	Asst. Secretary/Treasurer	May, 2022
VACANT	Asst. Secretary/Treasurer	May, 2022

I. ADMINISTRATIVE MATTERS

- A. Call to Order / Declaration of Quorum / Present Disclosures of Potential Conflicts of Interest
- B. Location of Meeting and Posting of Meeting Notices, Approve Agenda.
- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
- D. Review and Adopt 2022 Annual Administrative Resolution
- E. Review and Approve CliftonLarsonAllen LLP Master Service Agreement and Related Statement(s) of Work

II. CONSENT AGENDA – The items listed below are a group of items to be acted on with a single motion and vote by the Board. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second and vote by the Board.

- A. Approve Minutes of the August 17, 2021 Special Meeting
- B. Accept September 2021 Water Accounting Report
- C. Ratify Approval of Prior Claims Totaling \$ _____ and Approve Directors' Fees
- D. Accept Bear Creek Watershed Association September Meeting Information Regarding TMDL
- E. Accept Bear Creek Watershed Association November Meeting Information
- F. Accept Utility Billing Collection Status Report
- G. Ratify Independent Contractor Agreement with Inland Potable Services, Inc. (Storage Tank Inspection Services)
- H. Ratify Independent Contractor Agreement with Empowercom, Inc. (Security Camera Upgrades)
- I. Approve Independent Contractor Agreement with Velocity Plant Services (Repair of Discharge Pipe)
- J. Approve Independent Contractor Agreement with The Bee (Annual Furnace Maintenance)
- K. Approve First Addendum to Independent Contractor Agreement with The Bee (Furnace Replacement)
- L. Approve Work Order No. 1 with Cummins Inc. for 2022 Preventative Generator Maintenance

III. WATER RIGHTS UPDATE

IV. VILLAGES AT ASPEN PARK SHOPPING CENTER UPDATES

- A. Leasing Status
- B. Discuss Delinquent PIF Accounts and Collection Efforts
- C. Other

V. ENGINEERING MATTERS

- A. Discuss Status of Asphalt Project Work
- B. Review and Approve Agreement with DACS Asphalt & Concrete for Asphalt Work in an amount not to exceed \$50,000.00
- C. Other

VI. OPERATIONS/MAINTENANCE MATTERS - Bryan LoBue / Tom Schubert (enclosed)

- A. Discuss Status of Grease Trap Inspections Program
- B. Discuss Updates to Rules and Regulations
- C. Other

VII. LEGAL MATTERS

- A. Discuss and Consider Approval of Amended and Restated Public Improvement Fee (“PIF”) Collection Agreement
- B. Consider Adoption of Resolution Calling a Regular Election for Directors on May 3, 2022, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election and confirmation of the two methods for providing call for nominations 1) emailing/ mailing (as required by statute) and 2) posting on the District’s website
- C. Discuss and Approve 2022 Annual Service Contracts
- D. Other

VIII. FINANCIAL MATTERS

- A. Review September 30, 2021 Financial Statements
- B. Conduct Public Hearing on Consider Amendment of the 2021 Budget. Consider Adoption of Resolution to Amend 2021 Budget

- C. Conduct Public Hearing on the Proposed 2022 Budget and Consider Adoption of Resolution to Adopt 2022 Budget, Appropriate Expenditures and Certify Mill Levies
- D. Consider Approval of Engagement Letter with Haynie and Company to Prepare 2021 Audit
- E. Consider Approval of Resolution Adopting Schedule of Fees for 2022 (enclosure)
- F. Other

IX. OTHER BUSINESS

- A. Discuss Website Management and Consider Future Responsibility
- B. Confirm Quorum for February 15, 2022 Regular Meeting
- C. Other

X. ADJOURNMENT

The next regular meeting is scheduled for February 15, 2022 at 12:00 p.m.