

# ASPEN PARK METROPOLITAN DISTRICT

8390 E Crescent Parkway, Suite 300

Greenwood Village, CO 80111

(303) 779-5710

[www.aspenparkmetropolitandistrict.org](http://www.aspenparkmetropolitandistrict.org)

## **NOTICE OF REGULAR MEETING AND AGENDA**

**DATE:** Tuesday, May 21, 2024

**TIME:** 10:00 a.m.

**LOCATION:** Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference, use the link below:

**ACCESS:** [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NDczOWZkODctYTg5YS00YTU1LTkwYmQtOWE4OGVkZDhkYmJm%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDczOWZkODctYTg5YS00YTU1LTkwYmQtOWE4OGVkZDhkYmJm%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d)

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 503 902 035#

<b><u>Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expires</u></b>
Richard (Rick) Merkel	President	May, 2025
Michael Tamblyn	Treasurer	May, 2027
VACANT		May, 2025
VACANT		May, 2025
VACANT		May, 2027

### **I. ADMINISTRATIVE MATTERS**

- A. Call to Order / Declaration of Quorum / Present disclosures of potential conflicts of interest.
- B. Confirm location of meeting, posting of meeting notices and approve agenda.

- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- D. Acknowledge resignation of Roxan Rose, effective May 17, 2024.
- E. Discuss vacancy on the Board.

**II. CONSENT AGENDA** – The items listed below are a group of items to be acted on with a single motion and vote by the Board. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second and vote by the Board.

- A. Approve Minutes of the March 28, 2024 Special Meeting (enclosure).
- B. Ratify approval of Claims (enclosure).
- C. Adopt Resolution Designating Meeting Notice Posting Location for 2024 (enclosure).
- D. Ratify approval of Independent Contractor Agreement with ProCam Services, Inc. for 2024 landscaping services (enclosure).

**III. VILLAGES AT ASPEN PARK SHOPPING CENTER UPDATES**

- A. Leasing status.
- B. Discuss correspondence from UPS Store regarding request for reclassification related to sewer fees (enclosure).

**IV. ENGINEERING MATTERS**

- A. CIP Updates.

**V. OPERATIONS/MAINTENANCE MATTERS (to be distributed)**

- A. Review and consider approval of proposal from Stantec regarding landscape improvements (enclosure).
- B. Review Water Sampling Results for PFAS, Uranium and Gross Alpha and discuss consumer notification.

**VI. LEGAL MATTERS**

- A. Discuss Website Accessibility, Document Remediation, Compliance Officer, Accessibility Statement and Plan.

1. Discuss and consider approval of Resolution Adopting a Digital Accessibility Policy (enclosure).
- B. Update on purchase of shares from Mountain Mutual Reservoir Company (enclosure).

**VII. FINANCIAL MATTERS**

- A. Review and consider acceptance of March 31, 2024 Unaudited Financial Statements (to be distributed).
- B. Review schedule cash position and tax collection summary (to be distributed).
- C. Review and consider acceptance of 2023 Audit (to be distributed).

**VIII. WATER RIGHTS UPDATE**

**IX. OTHER BUSINESS**

- A. Confirm Quorum for August 20, 2024 Regular Meeting.

**X. ADJOURNMENT**

**The next regular meeting is scheduled for August 20, 2024 at 10:00 a.m. via Microsoft Teams.**

**Informational Enclosures:**

- \* Bear Creek Watershed Association May meeting information (enclosure).
- \* March 2024 Water Accounting Report (enclosure).